Policy Statement

Section: Board of Directors

Subject: Officer Position Descriptions:
Delegate A & B

Effective Date:

References: NSRC Bylaws

Summary of Duties:

The Delegates represent the Society at the House of Delegates; the senior delegate acts as the leader of the delegation. Delegates A and B will alternate as the senior delegate based on previous experience. The delegate that has less recent experience in the AARC House of Delegates will be considered junior.

Specific Duties:
1. The duties of the Delegate are as specified by the bylaws of the AARC and the policies and procedures of the House of Delegates.
2. The Delegate will receive all HOD resolutions and distribute them to the BOD for input.
3. Delegates will solicit input from the BOD for proposed HOD resolutions at each BOD meeting or through electronic discussion.
4. The Delegates will submit a written report following each HOD meeting to the BOD.
5. The Delegates will serve on the Society Bylaws committee.

Minimum requirements:
1. Must have served as a member of the Board of Directors or as a standing committee chair preceding election to the Delegate position.

NSRC Bylaws: ARTICLE IX – NSRC DELEGATES TO THE AARC HOUSE OF DELEGATES

SECTION 1. ELECTION

The Delegates of the NSRC to the House of Delegates of the AARC shall be elected as specified in the AARC Bylaws.
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SECTION 2. DUTIES

The duties of the Delegates shall be specified in the Bylaws of the AARC. They shall also serve other duties as assigned by the NSRC President of Board of Directors.

SECTION 3. BOARD MEMBER

The Delegates shall be voting members of the NSRC Board of Directors.

SECTION 4. MULTIPLE DUTIES

Except for the office of Past-President, the members of the delegation may not hold concurrent elected offices on the Executive Committee.

SECTION 5. TERM OF OFFICE

a. Terms of office for the Delegates shall begin after installation at the annual business meeting.

b. The length of term for each Delegate shall be four (4) years, with one Delegate elected every two (2) years.

c. In the event of a vacancy in either office of Delegate. The Board of Directors may elect to appoint a surrogate to attend individual meetings. This individual assumes the duties but not the position of Delegate. A Delegate will then be elected at the next scheduled election to fill the remainder of the vacated term.

Reviewed: January 5, 2011    Board Approval_____________________

C Hamilton
J Jarosz
J Bush