



THE NEBRASKA SOCIETY FOR RESPIRATORY CARE

A Chartered Affiliate of the American Association for Respiratory Care

Policy Statement

Section: Board of Directors

Subject: Officer Position Descriptions:
District Directors (Omaha, Lincoln, Outstate NE)

Effective Date:

References: NSRC Bylaws

District Directors (DD)

The District Director's primary responsibility is to represent their district members in the NSRC BOD. In addition, a District Director:

- Is responsible for appointing district level committee chairpersons and developing a district communication network.
- Facilitates many of the state level functions at the district level (e.g. fund-raising, public relations, etc.).
- Assists with the promotion and execution of major events/seminars in the districts. They maintain financial knowledge and control of all events in their district. No NSRC sponsored or endorsed event should occur in a NSRC District without the knowledge of the DD for that district.
- Is responsible for reporting of all district events through the use of multimedia recording (photos, video, etc.), the NSRC website and more.

District Director Charges

1. Insure at least one AARC approved district educational activity is offered in the district per year.
2. Provide at least one 'NSRC/AARC Members Only' event in the district.
3. Insure at least one fun event is held in the district. Capture and communicate the fun had in the event in the NSRC Website and/or in the local newspaper.



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4. Visit at least four employers of respiratory therapists (i.e. hospitals, subacute centers, etc..) to meet with the manager and staff as a representative of the NSRC.
5. Contact two Respiratory Care managers in the district each month by phone as a representative of the NSRC.
6. Increase “ACTIVE” membership in district by at least 5-10% during the year.
7. Maintain a log of all district activities as to function, type of event etc., and provide a report the NSRC BOD at the meeting following the conclusion of the event. In addition, a detailed financial report must be submitted to the NSRC Treasurer at the conclusion of all events.
8. Submit a summary of district activities to the NSRC publications chair prior to the publication deadlines and to the NSRC President for submission to the AARC’s Summit Award Program.
9. Submit nominations for BOD office when requested by the Nominations Committee.
10. Recruit members from the district to assist with district/state level work in the following areas:
 - A. Legislative activities
 - B. Management group meetings
 - C. Public Relations / Membership
 - D. District Newsletter/E-newsletter
 - E. Recruit at least one team to compete in the state sputum bowl.
 - F. District recognition event

NSRC Bylaws: DIRECTORS

There shall be three (3) Directors. One (1) Director shall be elected each year and the others as necessary in order to fill existing vacancies. One Director will be elected from the Lincoln area; one Director will be elected from the Omaha area; one Director will be elected at-large, which is defined as any area west of Nebraska State Highway 14. The Directors may either live in or be employed in the area they represent, and in all instances they must agree to represent the area and perform the duties necessary to represent the area for which they are elected.

Reviewed: Mar 2, 2011

Board Approval _____

N Nathenson

S Trindle

C Ryan



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J Bush