



THE NEBRASKA SOCIETY FOR RESPIRATORY CARE

A Chartered Affiliate of the American Association for Respiratory Care

Policy Statement

Section: Board of Directors
Subject: Closed Session Committees
Effective Date:
References: NSRC Bylaws and Roberts Rules of Order

SECTION 5. EXECUTIVE COMMITTEE from NSRC Bylaws

The executive committee of the Board of Directors shall consist of **President, President-elect, Vice-president, Vice-president-elect, immediate Past-president, Secretary and Treasurer**. They shall have the power to act for the Board of Directors between meetings of the Board of Directors and such action shall be subject to ratification by the Board at its next meeting. The executive committee shall also function as the budget and audit committee

Policy Statement:

All Executive and Closed Sessions of the Board of Directors shall be held in strict accordance with Society Bylaws and Roberts Rules of Order

Policy Amplification:

1. Executive and/or Closed Session is an important mechanism for conducting confidential business of the Board of Directors
2. All items discussed in executive/closed session shall be held in strict confidence by all who are in attendance and may not be divulged to individuals other than the Board.
3. Any executive/closed session information that is germane to the effective functioning of the Board of Directors shall be disseminated to all board members in the timeliest fashion possible. Although not entirely closed session, the Board may utilize e-mail motion, discussion and action should the issue require immediate attention. The president will inform the board that these discussions are considered confidential and closed.
4. Executive committee shall meet at the request of the President. They may act in place of the board, but their action is subject to ratification as mentioned in bylaws.
5. A member of the Board found to be in violation of the confidentiality of these sessions shall be subject to disciplinary action up to and including removal from office.
6. Any violation shall be reviewed by the Judicial Committee: The Judicial Committee is called by the president and is a closed session.

SECTION 4. JUDICIAL COMMITTEE from NSRC Bylaws

- a. This committee shall consist of the **President, President-elect, and immediate past-President**.
- b. The committee shall review formal written complaints against any individual NSRC member charged with any violation of the NSRC Bylaws or otherwise with any conduct deemed detrimental to the NSRC or the AARC. Complaints or inquiries may be referred to this committee by the judicial committee of the AARC.

Reviewed: Mar 2, 2011
J Bush

Board Approval _____